

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
May 1, 2013
Municipal Building Room 208
7:00 P.M.

Present: Joseph Bibisi, Hope Kasper, Carl Erlacher, Thomas Serra, Bill Warner,
Christine Bourne, Deb Stanley, Marie Serra

Absent: Ronald Klattenberg, Philip Pessina

1. Hope Kasper called the meeting to order at 7:05 and requested a motion to approve the minutes from the March 27, 2013 Finance & Government meeting. Thomas Serra made the motion to approve, seconded by Joseph Bibisi.
2. Hope also requested a motion to approve the minutes from the Special Finance & Government meeting which was held on 4/24/13; Tom made the motion to approve and Joe seconded.
3. Public Comments for the items on the Agenda: None
4. The following Departments are scheduled to discuss their budget and programs:

A. Police – Police Video Equipment Technology (PVET) Grant Confirmation from State of CT for \$45,385.90.

- Joe made the motion to approve and Tom seconded.

-Approved unanimously to send to Council Floor-

B. Planning & Zoning – Appropriation Request for Project for Public Spaces in the Amount for \$75,000 (recommended/approved by the Riverfront Committee & Economic Development Committee)

- Bill Warner discussed the \$75,000 Appropriation request to retain a consulting firm to help develop the vision for the waterfront. He stated that he had spoken with the Finance Director and explained that he had already has some of the funding, possibly reducing the balance needed down to thirty five thousand dollars. Ten thousand dollars would come out of an account which is slated for Special Riverfront Project fund; another Ten thousand would come from Wesleyan University and Twenty thousand would come from the Planning and Conservation of CT grant from many years ago.
- Tom made the motion to approve and Joe seconded.

-Approved unanimously to send to Council Floor-

B. Parks & Recreation – Resolution for allocation of CNR funds to purchase Leaf Blowers & Hedge Trimmers; Appropriation Request to cover overtime costs for snow removal in the amount of \$28,000

- Joe made the motion to approve the CNR transfer only, Tom seconded.

- Tom questioned the timing for the snow removal OT appropriation; why didn't it come before this commission earlier? It is not showing a negative balance at this time.
- Carl explained that Park & Rec Department had already transferred the monies from other lines to pay for the snow removal O/T, now the other accounts are short and need to be reimbursed. Parks now needs to purchase their supplies for the season; fertilizer, seed, woodchips etc.
- Tom made the motion to move the request to the Council Floor, Joe seconded.

-Approved unanimously to send to the Council Floor-

C. Regular Reports

Transfer of Funds
City's Investments

- Information Only -

5. Other --

- Carl discussed next year's budget, he advised this commission to be extremely cautious with the each of the appropriations that come forward next year.
- Hope and Tom would like the outside legal fee cost on a monthly basis. Carl will inform Attorney Brigham Smith of the request before the next meeting of Finance & Government.
- Meeting adjourned at 7:37 pm.

Meeting Adjourned
Tracks: MZ000001-8
Next Meeting May 29, 2013 - 7:00 pm in Room 208

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher